



The following established style guidelines reflect the long-standing practices of developers and editors of content for Military OneSource MilTax services across the Military Community and Family Policy enclave. They are consistent with the rules and guidance outlined in The Associated Press Stylebook and reflective of Office of Military Community and Family Policy style and usage preferences.

Content Tips

- Link to the MilTax landing page when providing users with an overview of all MilTax services.
- Link to the MilTax landing page to provide users with a way to begin filing by verifying their eligibility through the Defense Enrollment Eligibility Reporting System, or DEERS.

Things to Avoid

- Create circular linking patterns.
- Link to the Tax Prep page in articles, social media content, collateral materials and promotions.
- Use brand names of third-party partners or software providers.
- Imply MilTax consultants complete tax preparation on behalf of users.

Preferred Terms

Acceptable
Military OneSource MilTax, MilTax (when first described as the full, preferred name, MilTax services, MilTax free tax services
MilTax consultant, tax consultant or tax expert (instead of tax counselor)
MilTax preparation and e-filing software, MilTax e-filing software or E-filing software (when first described as the full, preferred name)
Software provider (when the context requires referring to the software provider, i.e., “The MilTax software provider requires you to create a secure, free account.”) instead of brand names of software partner (i.e., H&R Block)

MilTax Service Program Content Guide

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Definitions

Term	Definition
Military OneSource MilTax	The official name of the full suite of MilTax offerings, including the free tax software and consultant services.
Military OneSource triage consultant	The first person you talk to when you call or chat with Military OneSource to speak to someone about MilTax services.
MilTax consultant	The person you talk to about your tax questions after being connected through the Military OneSource Contact Center.
MilTax preparation and e-filing software	The software used for tax preparation and e-filing.
Financial counselor	The person you talk to for general financial education and support, not necessarily pertaining to taxes, after being connected through the Military OneSource Contact Center.
MilTax Landing Page/Tax Services Page	Main entry point for MilTax software through Military OneSource, available at www.militaryonesource.mil/miltax .

Official Resources

Military OneSource resources

- [Tax Topic Center](#)
- [MilTax: Free Tax Filing Software & Support](#)